



UNIT 3, 66 Maryborough Street,

FYSHWICK ACT 2609

www.capitalcertifiers.com.au

info@capitalcertifiers.com.au

(02) 6280 7142

Generic Checklist of Documentation required for a Building Approval

Construction of a Ancillary Structure (10a) including Deck, Pergola, Garage or Carport

- An "Appointment of Certifier and Application for Building Approval" form to be signed by ALL lessees of the block
- Proof of Ownership e.g. a copy of a rates notice, title search
- If owned by an entity, a Letter of Authority/Attorney authorising signatory to act on behalf of that entity
- A full set of Architectural Plans
- Structural Engineering Details
- 7A & 7B Neighbour Notification Forms
- Development Approval and all attachments (if issued)
- An "Appointment of Builder and Application for Commencement Notice" form signed by lessee/s and the licenced builder who will be undertaking the works